

## Try the Maine Board of Pesticides Control **Online Portal!**

## Why?

Instant, direct access to your BPC account;

Pay online;

Fast response time;

View credits earned at your convenience;

Keep information up-todate—address, phone number, email, etc.

## How?

- 1. You must have a valid email account. (If you check with BPC to ensure we have the correct email on file, this process will go smoother)
- 2. Go to www.maine.gov/bpc (detailed directions and pdfs to help)
- 3. At the bottom of the page select <u>CREATE ACCOUNT</u>
- 4. Select Create Account under the blue box
- Enter all information.\* The Email/User ID must be your email. Select <u>Create</u> <u>Account</u> at the bottom of the screen

\* Passwords must be at least 8 characters and include at least one letter, one number, and one special character

## 6. Select Return to Login

- If your email matches the one on file, you will receive a verification code via email. If not, contact us
- 8. At the login screen, enter your email/ID and the password you created (**not the verification code**). Select <u>Login</u>
- 9. Copy and paste the verification code and select Verify my account
  - 10. Select Return to Login Screen
    - 11. Enter ID and password; select Login
      - 12. Update password as required\*
        - 13. If you do not see your personal information, contact us.
      - 14. If you are responsible for your company and employees, contact us for access to the company information

Directions: www.maine.gov/bpc

**Need Help?** 

Or contact us: 207-287-2731 pesticides@maine.gov